

**THIS APPLICATION WILL NOT BE PROCESSED UNLESS ALL INFORMATION IS COMPLETED IN FULL, SIGNED AND DATED.**

**FOR NYS RESIDENTS ONLY: You must also complete the NYS Resale Certificate below.**

**FAX ALL INFORMATION TO 888-243-5484 OR MAIL TO THE FOLLOWING ADDRESS:**

**R•Findings, 106 Despatch Drive #1, East Rochester, NY 14445**

**Confidential Account Application**

*The information below is being offered in consideration of the following terms (check only one):*

Open Account, Net 30 Days Desired Credit Limit of \$ \_\_\_\_\_

Credit Card (Visa, MC, Discover)  C.O.D. (Company Check)

I authorize the named bank and trade references to release information regarding my business accounts.



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Signature and Title \_\_\_\_\_

Company Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Federal Tax ID Number \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

**OR** Social Security No. \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

JBT Listed:  No  Yes JBT I.D. No. \_\_\_\_\_

Date Business Established: \_\_\_\_/\_\_\_\_/\_\_\_\_

Resale Certificate # \_\_\_\_\_

**Type of Company:**  Sole Proprietor  Partnership  Corporation

**Business Type:**

Retail  Trade/Repair Shop  Wholesale  Retail Mfg.

Wholesale Mfg.  Other (Specify) \_\_\_\_\_

**Business Location:**

Free-standing  Retail Center  Office Space  Mfg. Plant

Home-based  Web only  Other (Specify) \_\_\_\_\_

**Key Employees:**

Owner/Officer: \_\_\_\_\_  
(Name and Title)

Authorized Buyer: \_\_\_\_\_  
(Name and Title)

Authorized Buyer: \_\_\_\_\_  
(Name and Title)

Bench Jeweler: \_\_\_\_\_  
(Name and Title)

Financial Contact: \_\_\_\_\_  
(Name and Title)

**Bank Information:**

Bank Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Bank Contact: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Checking Account No. \_\_\_\_\_

**Trade References (Gold Suppliers Only – No Gem or Diamond References)**

**1) Company Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax No.: (\_\_\_\_) \_\_\_\_\_

(Must have fax number to expedite processing)

Phone No.: (\_\_\_\_) \_\_\_\_\_

**2) Company Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax No.: (\_\_\_\_) \_\_\_\_\_

(Must have fax number to expedite processing)

Phone No.: (\_\_\_\_) \_\_\_\_\_

**3) Company Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax No.: (\_\_\_\_) \_\_\_\_\_

(Must have fax number to expedite processing)

Phone No.: (\_\_\_\_) \_\_\_\_\_

**TERMS OF SALE AGREEMENT**

The undersigned owner/authorized representative accepts the terms agreed upon and that will be stated on each invoice. The applicant further agrees that all amounts payable on or before the due date as shown on each invoice will be paid, and if not paid on or before the date are delinquent. Additionally, it is agreed that a service charge of 1.5% per month will be applied to any invoice that is paid beyond the terms stated on that invoice. If default occurs in making any payments when due, the undersigned agrees to pay any attorney and/or collection agency fees not exceeding 40% in addition to the principal sum and any delinquent finance charges. We (I) understand these terms and agree to abide by them.

Authorized Signature Date \_\_\_\_\_

Print Name & Title \_\_\_\_\_

**NEW YORK STATE RESALE CERTIFICATE**

(TO BE COMPLETED BY NEW YORK STATE RESIDENTS ONLY)

Name of Purchaser: \_\_\_\_\_

I certify that I hold a valid seller's permit No. \_\_\_\_\_

issued pursuant to the Sales and Use Tax law; that I am engaged in the business of selling \_\_\_\_\_

That the tangible personal property described herein which I shall purchase will be resold by me in the form of tangible personal property, provided, however that in the event such property is used for any other purpose other than retention, demonstration, or display while holding it for sale in the regular course of business, it is understood that I am required by the sale and use tax law to report and pay for the tax, measured by the purchase price of such property.

Signature of Purchaser or Authorized Agent \_\_\_\_\_